



Royal University of Bhutan

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**PARO COLLEGE OF EDUCATION, PARO: BHUTAN**



## Vacancy Announcement

Paro College of Education is pleased to announce vacancy as mentioned below for immediate appointment.

Position Title	Slots	Minimum qualification requirement
Guesthouse caretaker (Cleaner)	1	Class VIII passed, must be 18 years or above but not more than 45 years and must be physically fit.

### A candidate must:

1. Be a Bhutanese citizen
2. Have attained at least 18 years of age but not more than 45 years.

### Documents required to be submitted:

1. Duly filled up RUB Employment Form (available online at [www.pce.edu.bt](http://www.pce.edu.bt))
2. Academic certificates and mark sheets
3. Valid Security Clearance Certificate (approved online)
4. Valid Medical Fitness Certificate (valid for 6 months from the date of issue of certificate)
5. Citizenship Identity Card
6. Audit Clearance Certificate, if employed
7. No Objection Certificate, if employed

Eligible candidates are requested to kindly submit the duly filled up RUB Employment Form and required documents to the Assistant Administrative Assistant on or before 12:00 noon of 5<sup>th</sup> December, 2022. For further information, please contact the Assistant Administrative Assistant at 08 271917 during office hours and kindly note that only shortlisted candidates will be contacted for interview.

**Administrative Officer**