

Dawa Pem CURRICULUM VITAE

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Current Job : Senior ICT Officer
Paro College of Education, Royal University of Bhutan, Paro

Education

Master of Information Technology, Murdoch University, Western Australia (2015-2016)

Bachelor of Computer Applications , Madras University , India (2004-2007)

Employment History and Positions Held

Senior ICT Officer, Paro College of Education (July 2017 -)

ICT Officer, Paro College of Education (January 2013 – June 2017)

Assistant ICT Officer, Paro College of Education (January 2008 – December 2012)

Scholarships/Awards

AusAID scholarship, Murdoch University, Western Australia (Australia), 2015– 2016

Work Responsibilities

- Selection and acquisition of ICT equipment,
- Development of koha server (open-source Integrated Library Management System),
- Development and maintenance of College website ,
- Looking after the College network and revamp of the network,
- Maintenance of the ICT equipment at the college,
- Development and maintenance of Virtual Learning Environment (online learning)
- Conducting sessions on VLE to the new users,

MEMBERSHIPS

- Member of College Management Committee, Paro College of Education.
- Member of College Tender Committee, Paro College of Education.