

Sonam Deki CURRICULUM VITAE

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Current Job : Senior Librarian
Paro College of Education, Royal University of Bhutan, Paro

Education

Bachelor of Library and Information Management (Charles Darwin University, Darwin, Australia, 2007); Year 12, Arts (Jigme Sherubling High School, Khaling, Trashigang, 2003).

Employment History and Positions Held

Senior Librarian, Paro College of Education (July 2018 -)

Librarian, Paro College of Education (January 2014 – June 2018)

Assistant Librarian, Paro College of Education (January 2013 – December 2013)

Assistant Librarian, Institute of Language and Culture Studies (January 2009 – December 2012)

December 2015 – December 2019: Adjunct Tutor for Diploma in Library and Information Management, Samtse College of Education, Royal University of Bhutan.

SIM Development

Developed Self-Instructional Materials for Diploma of Library and Information Management, Samtse College of Education

- LRS103 – Lending and Loans System
- LAT302 – Classification and Cataloguing

Scholarships/Awards

AusAID scholarship, Charles Darwin University, Darwin (Australia), 2005 – 2007

Work Responsibilities

- Selection and acquisition of library books,
- Classification of books using Dewey Decimal Classification,
- Cataloging books in Koha (open-source Integrated Library Management System),

- Maintaining the integrated library management system,
- Conducting training on classification and cataloguing to library staff,
- Conducting sessions on information literacy and APA referencing to the new library users,
- Conducting user education to the library users, and
- Providing reference services.

MEMBERSHIPS

- Member of College Academic Committee, Paro College of Education.
- Member of College Management Committee, Paro College of Education.
- Member secretary of Library Development Committee, Paro College of Education.

