

ROYAL UNIVERSITY OF BHUTAN
JOB APPLICATION FORM



Post applied for:	
College/Office applied for:	
1. PERSONAL DATA	
Name:	
Citizenship ID No.	
Gender:	
Date of birth:	
Marital status:	
Nationality:	
Permanent residence:	
Village:	
Gewog:	
Dzongkhag:	
Contact Number:	
Email ID:	
2. I have:	
I. Not been convicted of a criminal offence;	
II. Not been terminated or compulsorily retired from any agency except in case of insolvency;	
III. Not been adjudged medically unfit for employment by a competent medical doctor;	
IV. Not intentionally provided false information in this application for employment;	
V. Not furnished fake/forged testimonials/documents;	
3. CURRENT POSITION, if employed (Please attach No Objection Certificate from the employer)	
Designation:	
Position Level:	Department:
Organization :	Country:

4. EMPLOYMENT RECORD (Most recent employment first)			
Employer's Institution/ Company Name:	Period of service and length:		Position with the Institution/Company:
	From (dd/mm/yy)	To (dd/mm/yy)	

5. EDUCATION (Please start with institute/college last attended)				
Institution (University, etc.), city and country:	Aggregate marks obtained	Duration		Degree/Diploma obtained:
		From (mm/yyyy)	To (mm/yyyy)	

6. LANGUAGE SKILLS OF RELEVANCE TO THE ASSIGNMENT (Mention your competency in relation to speaking, reading and writing) (Excellent, Very Good, Good, Average)			
Language:	Speaking:	Reading:	Writing:

7. TRAINING/SEMINAR/WORKSHOP/CONFERENCE (if attended)			
Course Attended	Institution/Agency, City and Country	Period From (mm/yyyy) To (mm/yyyy)	

8. RESEARCH PUBLICATIONS (if any) (Research Papers, Books, Conference Papers, etc. if any, most recent publication first.)			
Year:	Title:	Type:	Publisher:

9. REFERENCE

Please provide contact details of two references for your application, at least one of which should be a professional reference

Name:

Title:

Position:

Organisation:

Relationship to applicant:

Telephone:

Mobile:

E-mail:

Name:

Title:

Position:

Organisation:

Relationship to applicant:

Telephone:

Mobile:

E-mail:

10. DOCUMENTS (in photocopy) TO BE ATTACHED:

- I. Mark sheets & Certificates as announced;
- II. Bhutanese Citizenship Identity Card;
- III. Security Clearance Certificate;
- IV. Medical Fitness Certificate;
- V. No Objection Certificate from the employer, if employed; and
- VI. Merit Certificate, if any

11. DECLARATION: I hereby declare that the information given herewith is true and complete to the best of my knowledge. In the event of detection of false or misleading information, I understand that the Royal University of Bhutan (RUB) shall withdraw/terminate my service without any recourse; confiscate all my transcription/testimonials; debar from seeking employment in the RUB; and prosecute in the Court of Law for legal actions. I also undertake to abide by all Rules and Regulations.

Name of Applicant:

Date:

Signature _____

For RUB use only

Received by:	Date:
Name:	
Signature:	