

Project Work Plan for Year One

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
1.1	Skype Kick-off meeting/ Review of the project	2	1=x	1x										
1.2	Launching of the project	6		3x	2x	1x								
1.3	Stakeholders' meeting	2				2x								
1.4	Coordination meeting	3					3=							
2.1	Initial data collection to inform PSTA framework	6				2=x	2=x	1=x	1=x					
2.2	Data analysis and report of findings	6						1=x	1=x	2=x	2=x			
2.3	Expert consultation meeting	2										2=x		
2.4	PSTA – Introductory Seminar and Workshop	3										1=x	1=x	2=x
2.5	Review of library and online resources	6										2=	2=	2=
2.6	Review of TA job descriptions & roles	6					1=x	1=x	2=x	2=x				
2.7	Second, confirmatory round of data collection	3								1=x	2=x			
3.1	Literature review of best practice / current research)	7					1=x	2=	2=	1=x	1=x			
3.2	Analysis of literature and report of findings	5								1=x	2=x	2=x		
3.3	Expert consultation meeting	2									1=x	1=x		

