

Dawa Pem CURRICULUM VITAE

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Current Job : Senior ICT Officer
Paro College of Education, Royal University of Bhutan, Paro

Education

Master of Information Technology, Murdoch University, Western Australia (2015-2016)

Bachelor of Computer Applications , Madras University , India (2004-2007)

Employment History and Positions Held

Senior ICT Officer, Paro College of Education (July 2017 -)

ICT Officer, Paro College of Education (January 2013 – June 2017)

Assistant ICT Officer, Paro College of Education (January 2008 – December 2012)

Scholarships/Awards

AusAID scholarship, Murdoch University, Western Australia (Australia), 2015– 2016

Work Responsibilities

- Selection and acquisition of ICT equipment,
- Development of koha server (open-source Integrated Library Management System),
- Development and maintenance of College website ,
- Looking after the College network and revamp of the network,
- Maintenance of the ICT equipment at the college,
- Development and maintenance of Virtual Learning Environment (online learning)
- Conducting sessions on VLE to the new users,

MEMBERSHIPS

- Member of College Management Committee, Paro College of Education.
- Member of College Tender Committee, Paro College of Education.

Brief Biography

Sonam Deki is a Senior Librarian at Paro College of Education. She secured AusAID Scholarship to study Librarianship at Charles Darwin University, Darwin, Australia from 2005 to 2007. After the completion of her studies, she started working as Assistant Librarian at the Institute of Language and Culture Studies, Royal University of Bhutan (RUB). Between December 2015 and December 2019 she worked as Adjunct Tutor for Diploma of Library and Information Management (DLIM) at Samtse College of Education, RUB. She was also involved in writing Self-Instructional Materials for DLIM programme. Currently, she is involved in writing library policies for the RUB.